

# Department of Public Health and Human Services

# FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

# 

Time:	12:15 PM	# children:	# under 2:	<u>2</u> # caregivers:	1
Time:				# caregivers:	
Time:				# caregivers:	
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# **HEALTH ISSUES**

(a) Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician);

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- (b) Sterile, absorbent bandages;
- (c) A cold pack;
- (d) Tape and a variety of band-aids;
- (e) Tweezers and scissors;
- (f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;
- (g) Disposable single use gloves.

The intent of this rule was not met:

Based on review of first aid kit, CCL found that the kit did not contain the following item: scissors.

	Plan of Correction accepted 8/1/17.					
	MEDICATION					
Yes	15. Administration					
Yes	16. Storage					
	INFANTS/TODDLERS					
Yes	17. Diapering					
Yes	18. Feeding					
Not Observed	19. Bathing					
Yes	20. Sleeping					
Not Observed	21. Activities					
Not Observed	22. Outdoor Activities					
	NUTRITION/FOOD ISSUES					
Yes	23. Sanitation					
Yes	24. Meal Frequency					
Yes	25. Special Diet					
	TRANSPORTATION					
Yes	26. Basic Requirements					
Not Observed	27. Child Passenger Safety					
	WRITTEN RECORDS					
No	28. Parent Information					

#### 37.95.115(2)

(2) Day care facility shall post a copy of the facility registration or license and the phone number of state and local quality assurance division offices in a conspicuous place . Parents should be encouraged to contact the division if they have questions regarding the license or the day care regulations.

The intent of this rule was not met:

Based on review of facility records, CCL found that the certificate and phone number of the state and local quality assurance division was not posted in a conspicuous place.

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## Plan of Correction accepted 8/1/17.

#### No

29. Facility Records

#### 37.95.141(1)

(1) The facility shall keep a daily attendance record of the children for whom care is provided.

#### The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not have a daily attendance record.

Plan of Correction accepted 8/1/17.

#### 37.95.1005(11)

(11) Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.

#### The intent of this rule was not met:

Based on record review, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

Plan of Correction accepted 8/1/17.

#### No

30. Child File Review

#### 37.95.128(1)(a-d)

- (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
  - (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
  - **(b)** A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
  - (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
  - (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

#### The intent of this rule was not met:

Based on record review, CCL found that there was 1 child under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

### Plan of Correction accepted 8/1/17.

## 37.95.140(1)-(4)

- (1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):
- (2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.
- (3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.
- (4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

# The intent of this rule was not met:

Based on record review, CCL found that there was 1 child that did not have immunizations on file and 1 child that needed updates to immunizations. See enclosed copy of children's record review.

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	WRITTEN RECORDS  Plan of Correction accepted 8/1/17.				
Yes	31. Medication File				
Yes	32. Caregiver File Review				
Yes	33. First Aid Requirements				
	ADMINISTRATIVE RECORDS				
Yes	34. License-Certificate				
Yes	35. Facility Requirements				
Yes	36. Registration/License Process				

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